

Meridian Intelliport Meta Data Entry Spreadsheet

File Home Insert Page Layout Formulas Data Review View Add-Ins JMP Acrobat IntelliPort

Load Filenames Data

Click to load file names – files provided by contractor

Project Source: **AIM**

Project:

Security Level: **STD**

Responsible Group: **DC**

Asset Class **NA**

AiM Project number to be entered by GT Project Manager

Document	Discipline	Rev.	Description	Class	SubClass	Volume	Sort	Sheet
09-105-01-R1.dwg	ARCH,MECH	0	ALUMINUM DOOR AND WINDOW DETAILS	DWG	RST		1	A14
09-105-01-R2.dwg	ARCH	1	TEST 1	DWG	RST		2	A15
09-105-01-R3.dwg	MECH	2	TEST 2	DWG	RST		3	A16

All this data to be entered by contractor

Code Reference Page

1	A		B	C	D	E	F	G	H
2	CODE REFERENCE								
3	DISCIPLINE CODE	DRAWING TYPE	SYSTEM CODE	DOC CLASS CODE	CLASS DESCRIPTION	DOC SUBCLASS CODE	SUBCLASS DESCRIPTION		
4									
5	ARCH - ARCHITECTURE	CP - Ceiling Plan	CAM - Security Camera	DWG	DRAWING - MODEL	RST	RECORD SET		
6	AV - AUDIO/VISUAL	CS - Cover Sheet	COM - telephone / data			DES	DESIGN REVIEW		
7	CIVL - CIVIL	DG - Diagrams	CHW - Chilled Water			SRV	SURVEY		
8	COMM - TELECOMM	DP - Demolition Plan	DGM - Danegerous Gas Monitoring			BID	BID SET		
9	DEMO - DEMOLITION (BLDG)	DT - Detail	DOM - Domestic Water						
10	ELEC - ELECTRICAL	EL - Elevation	DRC - Door Controls						
11	FIRE - FIRE SAFETY	EV - Evacuation Plan	FAL - Fire Alarm						
12	INTR - INTERIORS	FP - Floor Plan	HVC - HVAC/CONTROLS	TEC	TECHNICAL DOCUMENT	OM	O&M - TRAINING		
13	KITC - KITCHEN/FOOD SERVICE	FR - Framing Plan	HHW - Hydronic Heating Water			SPEC	SPECIFICATIONS		
14	LFRN - LAB FURNISHINGS	GR - Grading Plan	IRR - Irrigation			SUB	SUBMITTAL		
15	LAND - LANDSCAPE	HVAC - HVAC Plan	ITA - Intrusion Alarms			WAR	WARRANTY		
16	MECH - MECHANICAL	LP - Lighting Plan	LTG - Lighting/Controls			CMS	COMMISSIONING		
17	PLUM - PLUMBING	LS - Life Safety	NAG - Natural Gas			INSP	INSPECTION REPORT		
18	SAFE - LIFE SAFETY	NO - Notes	PWR - Power			TB	TEST & BALANCE		
19	SEC - SECURITY	OL - One Line	SAN - Sanitary Sewer			SOIL	SOILS REPORT		
20	STRC - STRUCTURAL	PI - Piping Plan	STC - Steam/Condensate			STDY	STUDY		
21		PL - Plumbing Plan	STO - Storm Sewer			MAT	MATERIALS REPORT		
22		PP - Plan & Profile	NA - Not Applicable			ANA	ANALYSIS		
23		PV - Paving Plan				CERT	CERTIFICATION		
24		PW - Power Plan							
25		QP - Equipment Plan		IMG	IMAGE - PHOTO - VIDEO	AER	AERIAL		
26		RI - Riser				ART	ARTWORK		
27		RP - Roof Plan				EVT	EVENT		
28		SC - Schematic				EXT	BUILDING EXTERIOR		

Error codes - colors

A	B	C	D	E
Color	Description			
Yellow	File does not exist at that path			
Red	Data is required but is missing			
Orange	Data is incorrect			
Dark Blue	Duplicate Meridian doc name			