**Georgia Tech Boilerplate Commissioning Specifications CxA User Guide**

* 1. Commissioning Specifications Boilerplate Purpose
     1. Georgia Tech has conducted a process of standardizing commissioning specifications for use on all campus projects that will include commissioning of building systems. This process coincided with the development of a Boilerplate Owner’s Project Requirements (OPR) document. Projects for which these documents are applicable are projects over 10,000 square feet or complex construction projects.
     2. The boilerplate commissioning specifications will be distributed to the Commissioning Authority for their use on the applicable project. Georgia Tech may provide additional commissioning sections in the future, but the following eight (8) commissioning specifications shall be the starting point for the commissioning documentation on all applicable projects:
        1. 019100, General Commissioning Requirements
        2. 019107, Building Enclosure Commissioning
        3. 019121, Fire Suppression Commissioning
        4. 019122, Plumbing Commissioning
        5. 019123, HVAC Commissioning
        6. 019126, Electrical Commissioning
        7. 019127, Communications Commissioning
        8. 019128, Electronic Safety and Security Commissioning
  2. Boilerplate Revision History

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| **Revision** | **Date** |
| First Draft | November 15, 2017 |
| Revision 0 | February 28, 2018 |
| Revision 1 | March 22, 2018 |
| Revision 2 | May 3, 2018 |
| Revision 3 | June 7, 2018 |
| Revision 4 | September 5, 2018 |

* 1. Project-Specific Commissioning Specifications Update Requirements
     1. Use of Comments as Specifier Notes
        1. Comments are included in each of the commissioning specifications and are notated as “Specifier Notes” to be read and followed by the CxA. These notes provide guidance on use of specific portions of each specification. Example used here.
     2. Tracking Changes
        1. For the purposes of tracking the project-specific updates, the CxA shall “track changes” with each update to the commissioning specifications for use on their specific project. The track changes shall be performed at each commissioning specification deliverable stage and sent to GT in editable form (for information purposes) along with a clean copy in PDF form that is submitted for inclusion in the design documents.
     3. Specification Issuance and Review
        1. The CxA shall produce a PDF of the specifications for record to be delivered to GT and the Design Professional at each major design milestone (SDs, DDs, CDs) so that the specifications can be included in the Project Manual.

**END OF USER GUIDE**